

OLYMPIC PEAKS CAMERA CLUB
Sequim, WA
Organized 4 October 1982

BY-LAWS

ARTICLE I - NAME

The name of the organization shall be Olympic Peaks Camera Club.

ARTICLE II - PURPOSE

The purpose of this club shall be to share and promote photography on and around the North Olympic Peninsula.

ARTICLE III - MEMBERSHIP AND DUES

1. Membership shall be open to all persons interested in the purposes of the club. Membership is effective upon tender of dues to the Treasurer.
2. Annual dues are for a calendar year at \$20 per person or \$25 per family payable on or before the start of the calendar year.
3. New members shall pay dues on a pro rata basis for the balance of the calendar year in which they join the club. Dues shall be waived for new members joining after September 30.
4. Members whose dues are in arrears for more than three months shall be dropped from the roster.
5. Guests can participate in all club activities except competitions, voting and business matters.
6. Additional assessments or a change in dues may be made on the recommendation of the Executive Committee and approval by a two-thirds majority of the membership present for voting.

ARTICLE IV - OFFICERS AND TERMS

1. The following principal officers that shall be elected are: President, Vice-President, Secretary-Treasurer.
2. Officers shall be elected for a term of one year and shall take office on January 1 of that year. Those officers listed in Article IV, Section 1 shall not serve more than two consecutive terms in the same office.
3. An Executive Committee shall consist of the three elected officers plus the immediate past president, competition chair, print chair and digital projection chair.

ARTICLE V - MEETINGS

1. The club year begins January 1 each year and ends December 31 of that same year.

2. Two regular monthly meetings shall be scheduled for the months of January through October and one meeting each during November and December. Unless otherwise specified the meetings shall be on the second and fourth Thursdays of each month.

3. The Executive Committee shall hold a minimum of two meetings (January and July) each club year. Special meetings shall be held as required. A majority (4 or more) of the members of the Executive Committee shall constitute a quorum for the transaction of routine business.

ARTICLE VI - ELECTION OF OFFICERS

At the October meeting the President shall appoint a nominating committee consisting of three club members to nominate a slate of officers for the Executive Committee for the forthcoming year. The nominating committee shall submit its report at the November meeting at which time additional nominations may be taken from the floor. The membership shall vote on the slate of officers presented at the December meeting. The new Executive Committee members assume the duties of their offices at the first meeting in January.

ARTICLE VII - DUTIES OF OFFICERS AND CHAIRS

1. The President shall preside at all meetings of the Club and of the Executive Committee. The President shall appoint a Competition Chair, Print Chair, Digital Projection Chair, Publicity Chair, Equipment Chair, Field Trip Chair, Membership Chair, Refreshment Chair, Newsletter Editor, Liaison Chair, and such other chairs, committees, or assistants as may be requested by the Executive Committee. The President shall be an ex officio member of all standing committees. If any office other than that of President becomes vacant, it shall be filled by appointment by the President for the remainder of the term. The Past President can serve on the Executive Committee in an advisory capacity for the year following his or her term as President.

2. The Vice President shall perform the duties of President in the absence of the President or during a vacancy in that office and shall perform such duties as the Executive Committee shall direct. The Vice President shall plan and oversee all club programs as the de facto Program Chair.

3. The Secretary-Treasurer shall record the minutes of all Executive Committee meetings and club meetings if a motion is made and voted upon. The Secretary-Treasurer shall update the by-laws, as approved by the club membership, and maintain the master copy of the by-laws.

The Secretary-Treasurer shall receive and deposit the funds of the club, shall collect the dues, maintain a checking account and pay all normal operating expenses as approved by the Executive Committee. The Secretary-Treasurer shall report the condition of the treasury at the May and December club meetings and at any time requested by the President. All extraordinary (in excess of \$100) or special (not for normal operations) expenditures shall be approved by a two-thirds majority vote of the members present at a regular club meeting. The Secretary-Treasurer shall prepare correspondence pertaining to the official duties of this office. The Secretary-Treasurer shall prepare and distribute a mailing list of all club members to the Executive Committee Members and Membership Chair. The Secretary-Treasurer shall notify the Membership Chair of any new members. An independent auditor appointed by the President shall review the financial records of the club each December.

The Secretary-Treasurer shall function as presiding officer during the absence of the President and Vice President.

4. The Digital Projection Chair shall be appointed by the President and shall be responsible for all work pertaining to the showing and handling of digitally projected images, shall insure that the projector and laptop used for projection is in good operating condition, and shall be responsible for ~~mailing~~ or any other necessary services in relation to digitally projected images.
5. The Liaison Chair shall be appointed by the President, works with other clubs and Club Councils, and shall be responsible for the traveling shows received from the Northwest Council of Camera Clubs (NWCCC), as well as preparation of correspondence pertaining to the NorthWest Council of Camera Clubs (NWCCC) or the Photographic Society of America (PSA) digital division or other such activities related thereto.
6. The Print Chair shall be appointed by the President and shall be responsible for all work pertaining to checking in print images for competition, showing, scoring, and handling of prints.
7. The Competition Chair shall be appointed by the President and shall be responsible for selecting the competition judges and commentators, overseeing the activities of the Print and Digital Projection Chairs, compiling scores and preparing year-end awards.
8. The Membership Chair shall be appointed by the President and shall obtain a list of new members from the Secretary/Treasurer and shall prepare or cause to be prepared name badges for all members in good standing. The Membership Chair shall be the official club greeter and shall record and introduce all guests.
9. The Equipment Chair shall be appointed by the President and shall be responsible for controlling, setting up, taking down and maintaining all club-owned equipment. (This function would normally be combined with that of the Digital Projection Chair.)
10. The Field Trip Chair shall be appointed by the President and shall be responsible for planning, leading or cause to be led, all field trips. The Field Trip Chair shall coordinate all activities with the Vice President (who is the de facto Program Chair).
11. The Refreshment Chair shall be appointed by the President and be responsible for seeing that refreshments are supplied and set up at the club's Competition Night meetings and at those meetings designated by the Executive Committee.
12. The Publicity Chair shall be appointed by the President and shall be responsible for all media announcements pertaining to club activities as well as establishing and maintaining the club web site.
13. The Newsletter Editors shall be appointed by the President and shall be:
 - The Newsletter Editor, whose responsibility shall be to coordinate and compile the input of any Contributing Editors, such as:
 - A Features Editor, who shall be responsible for articles from members (such as places they have photographed, techniques they have used, equipment, etc.) and extractions from articles or books they have read.
 - A Field Trip Editor, who shall write about trips to be taken and have been taken including comments and a few photos by the trip takers.
 - A Competitions Editor, who shall compile the scores and as space allows feature a photograph or two of the highest scoring images during the period between newsletter editions.

- A New Faces Editor, who shall interview new members and write them up for inclusion in OPCC Newsletters.
- The Contributing Editors shall be appointed by the President and shall be responsible for preparing parts of the club newsletter, to be given to the Newsletter Editor.
- The Newsletter Editor shall be responsible for publishing or causing to be published said newsletter. The newsletter shall be published bi-monthly or as designated by the Executive Committee.

ARTICLE VIII - EXHIBITION AND COMPETITIONS

1. At the beginning of the calendar year the Executive Committee shall determine the number of entries per member per competition. The number of total entries per member as of the calendar year 2011 is three in any combination of printed or projected digital images.

2. All digital images can be captured either using a digital camera or scanned from slides or negatives and must be new images, not previously entered in any format in any prior OPCC competition. All images and components thereof must be of the member's own making. Details governing the preparation and submittal of digital images can be found in our website under the Club Documents tab, listed as "OPCC Competition Guidelines." The Digital Image Chair must be in receipt of all digital images by noon on the competition day.

3. All entries for print competition must be neatly mounted on mounting board up to 16x20 inches in size. The maximum image size shall be 16x20 inches (320 square inches) or equivalent. The minimum image size shall be 8x8 inches (64 square inches). The maker's name and image title shall appear on the back of each mount. Print image titles shall be submitted to the Print Chair no later than noon of the competition day. And Printed images must be presented to the Print Chair by no later than 6:30pm prior to the start of competitions.

4. Images can be submitted only once for points in club competition.

5. Commercial processing of film and digital image files and their printing is acceptable.

ARTICLE IX – AMMENDMENTS

Amendments to this document can be made at any regular club meeting by a two-thirds affirmative vote of the members present, provided that the amendment has been presented in writing or discussed at the previous meeting.

Amended:

09 September 1993

14 March 1996

16 November 1997

13 January 2000

24 October 2002

16 December 2003

19 January 2005

08 November 2007

11 December 2008

26 March 2009 (Art. VII, Section 13)

13 January 2011 (Art. VIII, Section 1)

11 August 2011